

Security Information
Tab F

PROPOSED STATEMENT OF FUNCTIONS

Review and Reports Staff

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General

1. The primary objective of reporting systems is the recurring flow of information adequate for continuing assessment of:

a. Accomplishment of DD/P missions under NSC 10/2, 10/5, and such other directives that may emanate from higher authority; with particular reference to the measurement of actual planned accomplishment;

b. Efficiency of performance and the management, use, and deployment of resources in pursuit of NSC 10/2, 10/5, etc., missions.

2. The Chief of Review and Reports is responsible for insuring on behalf of DD/P the adequacy of periodic reports, for providing DD/P with analysis of progress and performance against his mission, and recommending appropriate action where necessary.

Specific Responsibilities

1. To define the framework of purposes and conditions which must be met by the reporting system, and to assure that all staff elements of the DD/P complex fully carry their respective responsibilities in the development and operation of such a system.

2. To insure on behalf of DD/P timely and adequate compliance by line and staff elements with the requirements of the reporting system.

3. To define the major purposes to be accomplished in the review and analysis of reported information, and to assure that the various responsibilities of staff and line elements for performance of such review and analysis are defined by proper formal media and met by action.

4. To review and transmit to DD/P substantive analyses indicating trends, capabilities, and probability of accomplishment of mission with due consideration to balance between operations and logistics.

5. To recommend to DD/P corrective action as appropriate.

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